


COMSATS Institute of Information Technology
Registrar Office Principal Seat, Islamabad

No: CIIT-Reg/Notif-777/13/1372

October 8, 2013

NOTIFICATION

As per approval given by the Board of Governors (BoG) of COMSATS Institute of Information Technology in its 24th meeting held on September 16, 2013, the Regulations for the Award of Doctor of Science (DSc) Degree, 2013 are being notified.


Nadeem Uddin Qureshi
Additional Registrar

Enlc: (Total 05 pages including this page)

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Regulations for the Award of Doctor of Science (DSc) Degree, 2013

TITLE

1. These Regulations, framed in pursuance of Section 4(c and d) and 18(2)(g) of COMSATS Institute of Information Technology Ordinance, 2000, shall be called the "COMSATS Institute of Information Technology Regulations for Award of Doctor of Science (DSc) Degree, 2013."

COMMENCEMENT

2. These Regulations shall come into force with effect from the date of approval by the Board.

APPLICATION

3. These Regulations shall apply to the conferment of "Doctor of Science" (DSc) degree on candidates who claim, or who are considered, to have a recognized international distinction in their respective field of study, on the basis of their original published work of exceptional standard contributing to the advancement of knowledge and learning over a sustained period of time.

DEFINITIONS

4. In these Regulations, unless the context otherwise requires, the following expressions shall have the meanings hereby respectively assigned to them as under:
 - (a) "Board" means the Board of Governors of the Institute.
 - (b) "BASAR" means the Board of Advanced Studies and Research of the Institute.
 - (c) "Campus Director" means the Director of a Campus of the Institute.
 - (d) "Controller of Examination" means the Controller of Examination of the Institute
 - (e) "Council" means the Academic Council of the Institute.
 - (f) "Deans" mean the Deans of the Institute.
 - (g) "DSc degree" means Degree of Doctor of Science.
 - (h) "Institute" means the COMSATS Institute of Information Technology.
 - (i) "Rector" means the Rector of the Institute.
 - (j) "Registrar" means the Registrar of the Institute.



(k) "Special Review Committee" means the committee constituted by the Board for the purpose of these Regulations.

5. All other expressions and terms used in these Regulations shall have the same meanings as are assigned to them under Section 2 of the COMSATS Institute of Information Technology Ordinance 2000.

Doctor of Science (DSc) Degree:

6. Conferment of the DSc degree shall mean a singular recognition of a candidate's authoritative international standing in his/her subject, as assessed by evaluators from technologically advanced countries on the basis of his/her publications of high distinction and impact, resulting from original research and development endeavors, which have contributed substantial and original body of knowledge to the given field.

Eligibility Criteria for consideration of the award of DSc Degree:

7. A person can be a candidate for the award of the DSc degree, if he/she already holds an earned PhD degree awarded by an internationally recognized Institution, or holds another qualification recognized as equivalent by the Board.
8. The published work in the judgment of the evaluators, themselves persons of high repute and distinction, should have added new knowledge of the highest order of scholarship and significance to the given field.
9. No candidate shall be considered for the award of a DSc degree who either already is a candidate for the award of a DSc degree by another institution, or who has already been awarded a DSc degree by another institution.

Applications and Review Procedure for the Award of DSc Degree:

10. The candidate's dossier for consideration of the award of DSc degree shall be considered complete if it contains the following for initiation of review and evaluation process:



- (a) *Curriculum vitae*
- (b) Application from the candidate or his/her nomination by a well-recognized person from his/her field.
- (c) A written statement of minimum four pages by the candidate, or the person nominating the candidate, enumerating reasons for consideration of the award of the DSc degree by the Institute.
- (d) Complete set of publications and scholarly works.
- (e) Details of membership of national and international academic/research committees.
- (f) Details of Research grants earned, recognitions and awards received, research supervisions conducted, patents filed, etc.
- (g) Written reviews of the candidate's works from internationally recognized experts in the candidate's field of research.

11. The case of a candidate for consideration of the award of DSc degree shall be placed before a Special Review Committee (SRC) comprising of the following members:

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| (a) Rector | - Convener |
| (b) Dean, Research, Innovation & Commercialization | - Member |
| (c) Concerned Dean of Faculty | - Member |
| (d) One nominee of the Board
(not in the employment of the Institute) | - Member |
| (e) Three persons of Eminence in the field | - Members |
| (f) Registrar | - Member/Secretary |

Provided that none of the above himself/herself is a candidate for the award of DSc degree, in which case he/she shall be excused from the SRC.

12. Candidature for award of DSc degree may come in one of the following manners:

- (a) By the candidate, either through a Campus Director or a Dean of the Institute.
- (b) A staff member of the Institute knowledgeable about the research and scholarly activities in the particular area of a candidate, through a Campus Director or a Dean of the Institute.



13. After due consideration and recommendation by the SRC, in case of nomination, the Registrar shall approach the candidate for written consent to stand as a candidate for the award of DSc degree, if not already obtained from the candidate by the nominating staff member.
14. The dossier of the candidate complete in all respects shall be sent by the Registrar to the Controller of Examination, who shall then forward the same to at least three qualified and distinguished international evaluators, whose names were decided by the SRC, to provide an expert and objective opinion on whether the candidate meets the standard for the award of DSc degree.
15. The written opinions of the international evaluators shall be presented before the BASAR for its consideration, and its recommendations shall in turn be placed before the Council for consideration.
16. The recommendations of the Council shall be forwarded to the Board for final consideration.

Notification of the Award of DSc Degree:

17. In case of a positive decision by the Board, the name of successful candidate shall be notified by the Controller of Examination, and the DSc degree shall be conferred during a special convocation.